

COVID-19 Statements For Entering Into Citrix Offices (Rest of the World)  
Updated 4 September 2020

Dear Citrite / partner / customer / visitor,

The safety of our employees, partners, customers, and visitors is our top priority.

As the COVID-19 (coronavirus) pandemic continues to evolve globally, we are closely monitoring the situation and will periodically update our guidance based on current recommendations from the U.S. Centers for Disease Control and Prevention (CDC) and the World Health Organization (WHO).

To help prevent the spread of COVID-19 and protect everyone onsite, **you will not be allowed to enter a Citrix office if you have:**

1. a temperature that exceeds 100.4 F/38 C (or if your local authorities designate a lower temperature as threshold, the lower temperature), which you have validated today by taking your temperature prior to entry for sites where on-site assessment is not available. (Citrix will not retain any record of temperature screening data);
2. been diagnosed or otherwise have been in close contact with someone diagnosed with COVID-19 within the last 14 days (close contact is defined by the CDC as being within 6 feet / 2 meters for a prolonged period of time);
3. experienced any COVID-19 symptoms or cold or flu-like symptoms in the last 14 days—this includes fever, cough, sore throat, nasal congestion, respiratory illness, difficulty breathing, or loss of taste or smell—or have been in close contact with someone with such symptoms; or
4. travelled outside of your home country, state, province, or region within the last 14 days (unless such travel was by private vehicle to an area where the public health conditions have been deemed equal to or better than those in your home location).

If you are a Citrix employee or contractor who meets any of these criteria, please continue to work from home. By making the powerful choice to act in the best interest of the broader community, you are helping to minimize potential impact to your colleagues. Please err on the side of caution as a demonstration of our Citrix values of respect and unity.

We also strongly encourage anyone who is at a higher risk, or has a family member living with them who is at higher risk, for becoming seriously ill from COVID-19 to continue to work from home. Citrix will provide reasonable accommodation to qualified individuals who are unable to return to the office due to medical issues. Please email [AskHR@citrix.com](mailto:AskHR@citrix.com) if you have any questions or concerns about your personal situation. You can find more information on these higher risk factors as defined by the CDC on their website: [Link to CDC's Group-at-Higher-Risk information page](#).

Similarly, if you are a higher risk individual visiting a Citrix office and are not an employee or contractor, we strongly recommend that you consider alternate options, such as virtual meetings or postponing your visit to a later date.

Please note that by completing this certification, and coming in to the office you are agreeing that you will adhere to [Citrix Pandemic Health and Safety Policy](#) concerning screening, masks, social distancing, hygiene, work area cleanliness and similar items.

Information collected relating to COVID-19 will be handled consistently with our privacy notices. For more information on how we collect, use and share personal information, please see [Citrix Internal Privacy Policy](#) (Citrix personnel) and [Citrix Privacy Policy](#) (visitors).

If you have any questions or concerns about these guidelines, please email [AskHR@citrix.com](mailto:AskHR@citrix.com).

We appreciate your cooperation as we work to continue to protect you and our Citrix community.