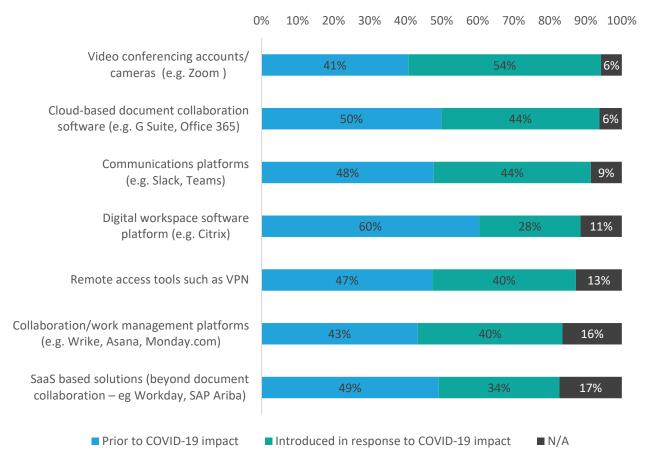


What tools and apps has your organization introduced to facilitate hybrid/distributed working?



Insight

Having been told that: "For the purposes of this survey, we define: Hybrid work as a working pattern that permits employees to work in company office locations some of the time (week/month), and at home or away from the office for the remainder of their time. Distributed work as a workforce dispersed geographically over a wide area — domestically or internationally — that does not require a company — operated physical facility to operate."

- 94% of US office workers who WFH say their organizations use video conferencing accounts/camera to facilitate hybrid/distributed working
- · Other tools and apps used include:
 - Cloud-based document collaboration software (94%)
 - Communication platforms (91%)
 - Digital workspace software platforms (88%)

Work Your Way: Employee Survey

Tools

Of those who use tools and apps to facilitate hybrid/distributed working (n=1978):

- 61% say these have improved their ability to communicate with colleagues
- Other impacts include:
 - Improved my ability to collaborate across teams and functions (58%)
 - Allowed me to efficiently engage with the apps I need to get work done (53%)
- Over three quarters (78%) believe these tools have increased collaboration during the pandemic
 - 37% say they've **significantly** increased collaboration
- 72% believe the tools have increased productivity
 - 28% say they've **significantly** increased productivity
- 71% believe the tools have increased complexity
 - 42% say they've **significantly** increased complexity
- And 70% believe the tools have increased engagement
 - 35% say they've **significantly** increased engagement



Communication

- US office workers use an average of on communication and collaboration their current role
- 10.11 digital tools focused (e.g. Slack, Teams) in

- 32% use **1-4 tools**
- 23% use **5-9 tools** in their current role
- A third (33%) use 10-20 tools
- 12% use 21+ tools for communication and collaboration
- 64% are using more communication and collaboration tools than they did before the pandemic
 - Just over one-fifth (21%) are using about the same amount
 - While 14% are using less tools than before the pandemic
- Just over a third (34%) say there are too many communication and collaboration tools in place at work
 - While 60% think there is about the right amount
 - Just 4% believe there aren't enough tools in place

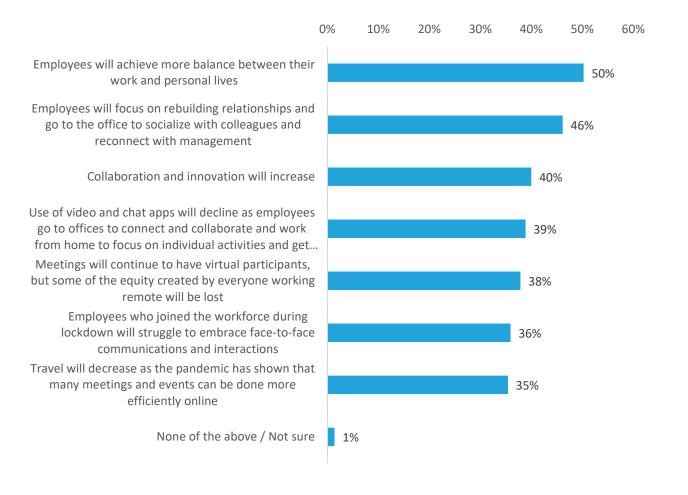


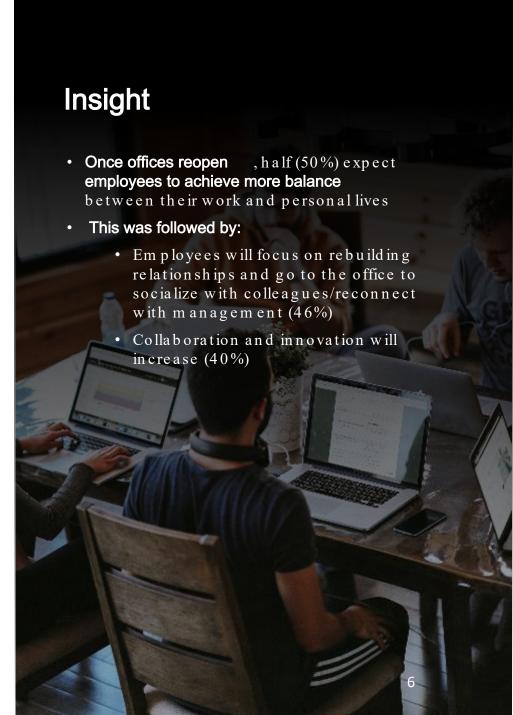


Working Remotely

- Just under half (49%) describe their current experience of work as flexible
- This was followed by:
 - Productive (42%)
 - Too much technology (41%)
 - Calm (27%)
 - Complicated processes (26%)
- Once offices reopen, 49% say they will continue to use video apps to connect more personally with colleagues
- Other expected changes include:
 - I will leverage my ability to work flexibly to bring my work -life balance back into check (49%)
 - I will focus more on collaborative activities where I can engage in person with colleagues and customers (49%)
 - I will use chat and video technologies less often (39%)
 - I will continue to work from home for at least 1 day a week so I can focus on individual activities (24%)

Which of the following changes do you think will occur once offices reopen?



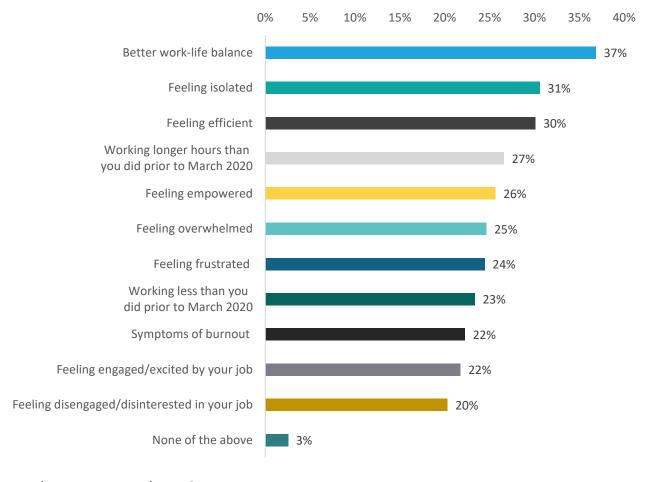




Looking Ahead

- As the pandemic ends , 28% say their organizations will introduce a hybrid working model and retain some key office locations
- Other working strategies include:
 - Hybrid working model (retain all office locations) (23%)
 - Full distributed working model (no office) (23%)
 - Return to full -time office working (16%)
 - Hybrid working model (smaller office locations) (7%)
- 53% want to **return to the office full time** once offices reopen
 - 33% want to work remotely a few days a week
 - While 13% want to continue working remote full time
- On average, respondents intend to work from the office 3.65
 days per week once COVID -19 restrictions are eased
 - 18% intend to work 1-2 days in the office per week
 - Another 24% plan to work **3 days** in the office per week
 - 22% intend to work for 4 days per week
 - And 31% plan to work in the office **5 days** per week
- While just 3% intend to work fully remotely

Have you experienced any of the following over the past year as a result of working remotely?



Insight

- As a result of working remotely over the past year, US office workers are most likely to have experienced:
 - 1. Better work-life balance (37%)
 - 2. Feeling isolated (31%)
 - 3. Feeling efficient (30%)

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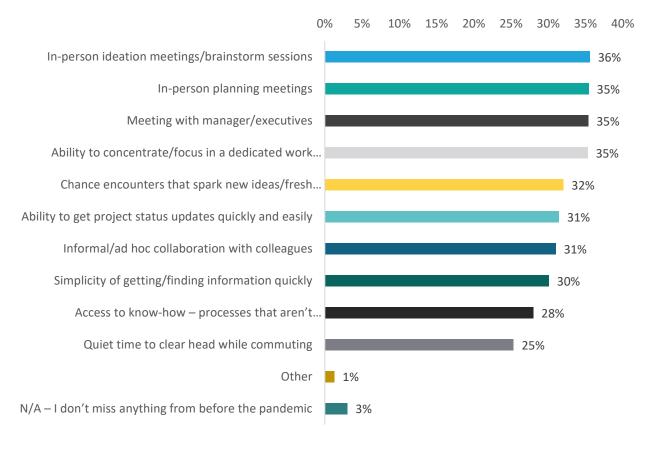
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Challenges

- As a result of working remotely over the past year, the IT related challenges US office workers are most likely to have experienced are:
 - 1. Complexity challenges with the company's IT systems (37%)
 - 2. Too many communications channels (36%)
 - 3. Struggling to keep projects moving (35%)
- When considering the possibility of a hybrid working environment, 35% believe meetings (e.g. blending in person and virtual attendees) could present a challenge
- Other potential challenges include:
 - Having to make use of multiple digital tools and technology to include all colleagues (33%)
 - Visibility (those working in the office will be better 'connected' than those elsewhere) (33%)
 - Overall experience of work due to blended inperson/virtual work (32%)
 - Confusing/complicated technology (32%)



Thinking back to before the start of the COVID -19 pandemic, what do you miss most about how you got work done when you worked from an office?



Insight • More than a third (36%) m iss in-person ideation meetings/brainstorm sessions that took place in the office This was followed by: • In-person planning meetings (35%) Meeting with manager/executives (35%)10

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Any questions?

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